

**VILLAGE OF HINSDALE**  
Tuesday, October 15, 2013  
Memorial Hall Old Board Room

Chairman Kluchenek called the meeting of the Park and Recreation Commission to order at 7:01 p.m. at the Memorial Hall Old board room.

**Members Present:** Chairman Kluchenek, Commissioners Banke, Keane, Baker, George and Mulligan

**Members Absent:** Commissioner Owens

**Staff Present:** Gina Hassett, Director of Parks and Recreation  
Heather Bereckis, Recreation Supervisor  
Linda Copp, Secretary

Commissioner George moved approval of the April 15, 2013 Park and Recreation Commission meeting minutes. Commissioner Baker seconded and the motion passed unanimously.

**Liaison Reports**

- Administration and Community Affairs Committee

Chairman Kluchenek stated that the ACA minutes would be included as informational to know how issues get resolved at the Board level.

Commissioner Baker asked about the change in the amount of members. This has been changed to 7 members and there are no longer any term limits.

- **Gateway Special Recreation Association Report**

Chairman Kluchenek stated that there is a sub-committee for Gateway to discuss various issues. Commissioners Owens and Mulligan are on the Committee.

Ms. Hassett stated that the Gateway by-laws do not support the component of providing housing for activities. The regional basketball tournament will be held at HCS. Ray Graham is the provider and the programs are held at the Hansen Center and are employees of Ray Graham.

Chairman Kluchenek asked about the income and if it is distributed back to the community. Ms. Hassett stated that there needs to be a \$35,000 balance in the account according to the by-laws. A vehicle will need to be replaced next year. Chairman Kluchenek asked what the miscellaneous expenses are. Ms. Hassett stated that it is a line item and she will look into what those expenses are since it is over budget.

Commissioner Baker asked what the amount is that the village contributes. Ms. Hassett stated that it is about \$68,000 per year. Hinsdale is the second largest community in the SRA.

## **Revenue Expense Report**

Ms. Hassett stated that there will still be some expenses for the pool. Chairman Kluchenek asked what other services (3301) were. Parks maintenance are mowing of the parks. Ms. Hassett will provide information on the line items. Chairman Kluchenek asked for a description of the accounts and wants items above or below budget to be highlighted.

Commissioner Banke asked about the new wall at Burlington Park. Ms. Hassett stated that that expense comes out of the EDC budget. Parks budget could be responsible for the maintenance, but EDC will budget for the plant material.

Commissioner Mulligan commented about the KLM lodge revenue. Ms. Hassett stated that revenue has increased and Jennifer Braun is working very hard to get bookings. Chairman Kluchenek asked for details on bookings and the new village manager wants Ms. Hassett to look at possibly having a 3<sup>rd</sup> party vendor to manage the lodge. We don't have a marketing budget.

Chairman Kluchenek asked who is involved in making that decision. The concern would be the operations that go in the park. Commissioner Keane asked about the HCA building. Ms. Hassett stated that staff would like to do programming in the facility. Ms. Hassett commented on the condition of the building and what it could be used for. We have to maintain the building. The park is for recreation purposes but the Humane Society is renting the first floor of the old school district building for office space.

Commissioner Mulligan stated the park is very busy and suggested making a coffee house there. Ms. Hassett stated that some sports like soccer you can't walk away to use a concession component. Commissioner Mulligan stated that it would be hard to find anyone to run it.

## **Recreation Program Report**

Ms. Hassett stated that the lacrosse field is finished and the grass is now coming up. It does drain to the east and some of the burm has worn away. Capital projects were resurfacing and seal coating at KLM and pool parking lots. The road in front of the lodge is finished and the rest will be finished on Friday. Disc golf course has had the concrete pads installed.

Ms. Hassett stated that athletic fields have been a challenge. Groups have done some damage due to the rain. There are groups that come that are not permitted and it is hard to keep them off the field. Staff will be working with the police for signage at the parks and there will be notice posted for use of the park when the weather conditions are bad.

Ms. Hassett commented on conditions and how many people can be at a park at one time. Staff is working with Falcon Football at Brook. Commissioner Banke asked about getting rid of the baseball field at Brook so that there would be more room for a football field. He also stated that Robbins is a better park for football. Commissioner Keane stated that it is the games that need more room and Brook is not big enough for football.

Ms. Hassett stated that Fall fest is this weekend and could be moved to the middle school if it rains. Some plantings have been done at KLM and staff is looking at a pergola.

Commissioners asked about seeing a proof of the brochure. Ms. Hassett stated that drafts are not usually sent to the Commissioners because of the deadline turnaround is very quick.

Ms. Hassett reported that platform tennis numbers are ahead of last year. Anyone in the leagues must be a member. The men's league usually register later because some are new members that play on the Sunday league. No new lifetime memberships have been sold.

Commissioner Mulligan stated that Ruth Lake now has courts. Ms. Hassett stated that there will be meetings with Mary Doten regarding her contract and HPTA thinks she is an asset to the program. Ms. Doten is looking for a salary and since we are not a Park District we are not able to do that. The Finance Commission wants to meet with HPTA and Mary Doten about a contract. Chairman Kluchenek asked what the arrangement is and if it comes through Parks & Rec. Ms. Hassett stated that the recommendation comes from Parks and Rec but ACA will make the final recommendation.

## **New Business**

### **Community Pool Review**

Ms. Hassett stated that visits were down primarily due to the weather. She highlighted the page from 2007-2013. Operating income was \$52,000. The super pass and swim team rentals helped the revenue that was lost on daily fees.

If pump renovations are not done, budget would be on target. The new village manager has had a discussion with president Cauley about realistic repairs. The pool will not cover the capital costs if there are big expenses. Ms. Hassett believes we could cover some of those costs with the "friendly" rate. Chairman Kluchenek stated that someone suggested renting out a cabana for revenue. Commissioner Keane stated it is like a park and it is there for fun and it should be maintained but it is a breakeven facility.

The facility audit came back strong and the only real issue was the sinking of the pump house. Ms. Hassett suggests advertising in other village brochures with pool information but there is a low budget for advertising.

Chairman Kluchenek stated that the comments have a recurring theme about cleanliness. Ms. Hassett stated that staff needs to stay on top of that and the floor in the locker rooms look dirty all the time due to the type of surface. It was a cold summer and there were some days where the overnight temps were 42 degrees. The pool is heated between 78 and 82 when it needs to be. It was impossible to keep the diving well warm due to the cold weather.

Chairman Kluchenek asked what the central theme was on the survey results. Ms. Hassett stated that the biggest concern was the cleanliness of the bathrooms and some management issues. Pool pass sales are based off of the previous year weather. Commissioner Banke asked about budget of per person costs from data. This would show what the costs are to the residents but you have to inflate for inflation. Commissioner Banke stated that this

could explain when rates have to be raised. The Commissioners stated that they need to know the rates and need to be competitive. Commissioner Mulligan believes that non-resident rates need to be less. The Commissioners discussed various ideas for revenue.

Ms. Hassett suggests that survey data could be used to know what people want in amenities and what the cost would be. Commissioner Keane mentioned who the target group could be and if we would maximize the awareness. Ms. Hassett believes that most patrons don't know that they can pay the daily fee. Chairman Kluchenek requests that the Commission sees any recommendations from ACA. Ms. Hassett stated that the only rate change being suggested is changing the daily rates to only two fees.

### **Ice Rink Discussion**

Ms. Hassett stated that the last two winters there was no ice due to the winter. In 2008 we started using liners at Burns and at one end the water is 12" deep. Chairman Kluchenek did not like the option of using the tennis courts. Ms. Hassett stated that they would need to be retrofitted. Small rinks will freeze quicker and could be made in multiple locations. Having two rinks, one for regular skaters and one for hockey players is ideal. If a rink is put in at Burlington Park, perhaps the Chamber could share the cost.

Commissioner Mulligan stated that there should be another location for hockey players and not at Burlington Park. Commissioner Banke stated that the Chamber should be involved and would be great PR for them. The Commissioners discussed options for next year.

### **Park Inspections**

Ms. Hassett stated that these are assignments for the Commissioners.

### **Adjournment**

Since there was no further business to come before the Commission, Commissioner Mulligan moved to adjourn. Commissioner Banke seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission meeting was declared adjourned at 8:24 p.m.

Respectfully submitted,

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Linda Copp, Secretary